

# Call for Entries 2016

## Glenview Mansion Art Gallery Exhibitions

### ALL ENTRY FORMS MUST BE ACCOMPANIED BY:

- **\$50 APPLICATION FEE** by check and made payable to the "City of Rockville."
- **Images of your works of art.** Individual applicants may include 12 images burned onto a CD. Groups may include two images per person. All images will be projected for the selection panel. All images should be representational of the work proposed for the exhibit. All images must be of high resolution, only .jpeg, and .tiff, are acceptable. Each image should be identified in the following manner: Last name\_title\_dimensions\_media. CD must have your name on it to avoid confusion during handling.
- **Image List.** Includes artist name, title of work, dimensions, medium and year completed for each image submitted.
- **Resumé** of individual artist(s) or group applying for consideration.
- **Self-Addressed Stamped Envelope** for return of all materials.

**APPLICATION DEADLINE:** 5 p.m., Friday, Jan. 23, 2015

**MAIL/DELIVER** completed application to: Glenview Mansion Art Gallery, Rockville Civic Center Park, 603 Edmonston Drive, Rockville, MD 20851 ATTN: Julie Farrell

Name of individual/group \_\_\_\_\_

Number of artists in group \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Work # \_\_\_\_\_

Home # \_\_\_\_\_

E-mail \_\_\_\_\_

Exhibiting space desired:  Entire gallery  1/2 gallery  1/3 of gallery

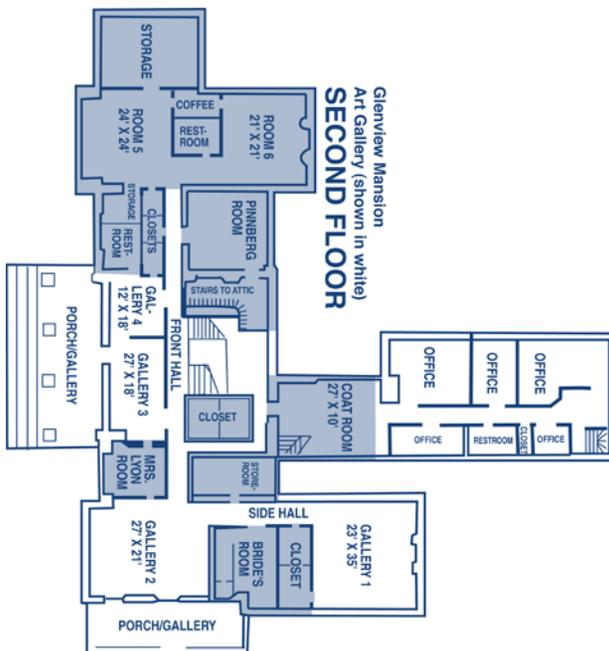
Months available: (check ALL appropriate boxes)

January  February  April  June  July

August  September  October  November

Exhibited artwork media \_\_\_\_\_

Title/Theme of exhibit \_\_\_\_\_



  
**City of Rockville**  
 Get Into It  
 Glenview Mansion Art Gallery  
 at Rockville Civic Center Park  
 603 Edmonston Drive  
 Rockville, Maryland 20851

PRESORTED  
 STANDARD  
 U.S. POSTAGE PAID  
 ROCKVILLE, MD  
 PERMIT NO. 63

# Call for Entries 2016



**Glenview Mansion Art Gallery Exhibitions**

  
**City of Rockville**  
 Get Into It

[www.rockvillemd.gov/arts/exhibits.htm](http://www.rockvillemd.gov/arts/exhibits.htm)

# Call for Entries

# 2016



The City of Rockville celebrates its commitment to the arts through programs that reflect the diversity and vitality of the community. It is with great pride that the Glenview Mansion Art Gallery continues to showcase the finest artists in the region.

## **ELIGIBILITY:**

Open to all artists living and/or working in the greater metropolitan area of Washington, D.C.

**Note:** Former Glenview Mansion Art Gallery exhibitors must wait two years before reapplying – e.g. 2014 gallery exhibitors may apply in 2016 for opportunities in 2017.

## **SELECTION PROCESS:**

All submissions will be reviewed by gallery staff and an esteemed jury panel consisting of artists and art professionals. The panel will select artists to be placed into the 2016 calendar schedule by the gallery director. An exhibit may reflect selection of one or more applicants.

## **CALENDAR:**

- Entries due by: **January 23, 2015**
- Artist Notification by: **March 20, 2015**

## **TERMS FOR EXHIBIT:**

Display area is restricted to gallery walls and pedestals. Room installations must comply with restrictive house rules. (No nails are allowed in the gallery's plaster walls or hardwood floors. No painting of the walls is permitted.) All wall-displayed works of art must be suitably presented and equipped to be hung from the gallery's rod hanging system. A framed work with a secure wire on the back is preferred. Other presentation options, per the gallery director's approval, are accepted. Gallery pedestals will be provided to meet most display needs for free-standing works. Transportation for delivery and pick-up of artwork is the responsibility of the artist(s). A hand truck is available to move artwork from the drop-off point to the gallery.

**PLEASE NOTE:** Gallery staff is not available to assist with delivery or removal of artwork. Installation of the works of art is the responsibility of the gallery director, unless an alternate agreement is reached by the artist and gallery director. Works exhibited are subject to approval by the gallery director.

## **SALES:**

The City of Rockville will receive a 25 percent commission on all sales. Sales must go through the gallery director. Works may be "not for sale" at the direction of the artist.

## **PROMOTION:**

Glenview Mansion Art Gallery website will showcase each exhibit at [www.rockvillemd.gov/arts/exhibits.htm](http://www.rockvillemd.gov/arts/exhibits.htm). The City of Rockville will also promote through an opening reception, printed invitations/postcards, press releases to area media, as well as listings in City publications/calendars.

## **GALLERY HOURS:**

- Monday, Wednesday, Friday, 9 a.m.-4:30 p.m.;
- Tuesday and Thursday, 9 a.m.-9 p.m.;
- Opening Sundays, 1:30-3:30 p.m.;
- Closed official City holidays

## **FOR MORE INFORMATION:**

Send questions to Arts Programs Specialist Julie Farrell at [jfarrell@rockvillemd.gov](mailto:jfarrell@rockvillemd.gov).

## **GALLERY SPACE:**

The accompanying floor plan denotes exhibition space in the Glenview Mansion Art Gallery. This second floor gallery is accessible by stairs and elevator. Exhibition space is restricted to Gallery Rooms 1,2,3,4, connecting hallways and two glass-enclosed porches. The total gallery wall space can easily accommodate 50-75 averaged sized wall pieces and/or a large number of free-standing works. All windows have protective UV film to prevent sun damage.

## **LEARN MORE ONLINE OR CALL:**

Rockville Website: [www.rockvillemd.gov/arts](http://www.rockvillemd.gov/arts)  
Rockville Arts Division: 240-314-8682

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